

May 12, 2020
REGULAR MEETING-ONLINE

The Eaton Town Council met in a regular meeting. Present are Daniel Blankenship, Roger Wells, Teresa Welsh, Dustin Reese and Clay McDaniel.

President Daniel Blankenship called the meeting to order.

T. Welsh made a motion to approve minutes for the April 14, 2020 regular meeting and May 1, 2020 emergency meeting. R. Wells seconded the motion. Roll call was taken. Vote was 5/0. Motion carried.

T. Hunt would like to plant shrubs at the water plant around the new building. He is to get quotes and bring to the next meeting.

T. Hunt told the Council about the Cornerstone invoice being \$402.31. He needed to order a Polymer Hose for \$702.31 and Cornerstone deducted the skid loader \$300.00 for the difference. Discussion followed.

T. Hunt also presented the Council with an invoice from Mission Communication for \$347.40. It is for a 1 year renewal service package for system at the plant. Discussion followed.

T. Hunt also talked to the Council about the Penn Valley Pump Co., Inc. invoice it was \$1,755.00 over what was approved. Discussion followed.

T. Welsh made a motion to send the spare parts back to Penn Valley Pump Co., Inc.. R. Wells second the motion. Roll call was taken. Vote was 5/0. Motion carried.

T. Welsh made a motion to pay the difference of \$402.31 for Cornerstone and pay \$347.40 for Mission Communication invoice. R. Wells seconded the motion. Roll call was taken. Vote was 5/0. Motion carried.

J. Ratliff stated the Well #2 pump was installed today. They will be accessing Well #6 soon. Chlorine System has been installed and is working. The total patcher is also back and working.

J. Fish went over his Water operations Report with the Council. He stated that the Consumer Confidence Report is done and ready to mail.

Police Chief J. Turner stated that Officer R. Dudley resigned from the Reserves due to scheduling conflict.

Chief Turner stated that the sewer plumbing at Police Station has been fixed he just hasn't received a invoice yet.

Chief Turner stated that ISP came in and went over new procedures. ADT has installed 4 cameras at the Police Station.

Chief Turner stated that on the 18th the Prosecutor is coming in to go over evidence to see if any can be disposed of.

Chief Turner stated that the reserve police car is nickel and dimming them. T. Welsh would like to look for a vehicle that can have a k-9 cage. He said that the Hummer is getting traffic control lights.

Fire Chief D. Newby presented the Council with an application for Jacob Wellhelm. T. Welsh made a motion to approve J. Wellhelm application. R. Wells seconded the motion. Roll call was taken. Vote was 5/0. Motion carried.

Chief Newby presented the Council with an invoice from D& S Custom Covers for \$866.00, Husky for \$689.00 and Sintech for \$865.00. Discussion followed. This will keep the hoses from falling off the truck when going on a call. R. Wells made a motion to purchase from D&S Custom Covers for \$866.00. D. Reese Seconded the motion. Roll call was taken. Vote was 5/0. Motion carried.

Chief Newby stated that Tanker 23 has a problem and won't draft. There is a \$100.00 Diagnostic fee.

Rachel Runge with Commonwealth asked the Council how they would like to handle the upcoming Meetings for the Water Line Improvement Project. Council agreed that the first one can be in person and online. The second will be in person at this time.

R. Runge stated that they are still doing field work for the USDA Water utility Improvement Project.

The Wastewater/Stormwater Project will reach substantial completion in a couple weeks. R. Wells asked if the Town is being billed for the unused parts that are sitting around Town? Discussion followed. Commonwealth is to compare amount installed verses amount billed and let the Council know.

R. Runge went over pay claims for all four projects. T. Welsh made a motion to approve pay claims. R. Wells seconded the motion. Roll call was taken. Vote was 5/0. Motion carried.

R. Runge said all property clean up should be done by the end of the month. Discussion followed.

T. Welsh made a motion to approve the building permits for Rick & Susan Fox at 707 N Meridian Street and Westrock at 800 S Romy Street. R. Wells seconded the motion. Roll call was taken. Vote was 5/0. Motion carried.

Resolution 2020-5-7 A RESOLUTION TEMPORARILY SUSPENDING CERTAIN FEE, PENALTY AND DISCONTINUATION PROVISIONS RELATED TO THE LATE OR NONPAYMENT OF FEES AND CHARGES ASSESSED TO USERS OF THE TOWN'S WATER, SEWER, STORMWATER AND TRASH UTILITY SERVICES was

read by title only. Discussion followed. T. Wells made a motion to pass Resolution 2020-5-7. R. Wells seconded the motion. Roll call was taken. Vote was 5/0. Motion carried.

Council was presented with the contract form Norfolk Southern for a difference \$467.44 for the Police Station. R. wells made a motion to approve paying the difference. D. Reese seconded the motion. Roll call was taken. Vote was 5/0. Motion carried.

Council was presented with ADP quotes for Utility Employee Time Clock. Discussion followed. D. Reese made a motion to approve the quote for \$49.95 with online/mobile app and GIS Fencing. T. Welsh seconded the motion. Roll call was taken. Vote was 5/0. Motion carried.

Council discussed finding a way to get a reasonable/fair budget for the Fire Department. R. Wells would like to start figuring the budget based on the last three year runs. That would make this year's budget of \$138,500.00 break down as follows: Town of Eaton 63% \$87,255.00, Union Township 27% \$37,395.00 and Niles Township 10% \$13,850.00. R. Wells made a motion to change this year's contract to Union Township pays \$37,395.00 and Niles Township \$13,850.00. D. Reese seconded the motion. Roll call was taken. Vote was 5/0. Motion carried. The 2021 Budget will be based on \$200,000.00.

Council discussed purchasing more surgical face masks. R. wells made a motion to purchase 400 surgical face masks from EMT's. D. Reese seconded the motion. Roll call was taken. Vote was 5/0. Motion carried.

J. Ratliff told the Council that the tree at Elm/North Street needs taken down. Ratliff is to get quotes.

T. Welsh would like for the utility employees to take home their work vehicles after hours. T. Welsh made a motion to allow utility employees to take home their vehicle after hours. R. Wells seconded the motion. Roll call was taken. Vote was 5/0. Motion carried.

R. Wells stated that he appreciates all the employees' hard work.

D. Reese asked where we are at on the purchasing of the old bank. R. Wells will check and send out a email update.

D. Reese made a motion to sign the claim docket. C. McDaniel seconded the motion. Roll call was taken. Vote was 5/0. Motion carried.

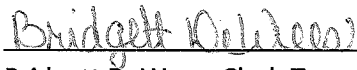
T. Hunt wants to know if employees still need to take temperature and send to the office? Council agreed that employees can keep their own log.

There being no further business to be brought before the Council at this time T. Welsh made a motion to adjourn. D. Reese seconded the motion. Roll call was taken. Vote was 5/0. Motion carried.



Daniel Blankenship, Council President

Attest:



Bridgett DeWees, Clerk-Treasurer